



ROLES

- JOURNAL MANAGER** → The person responsible for organizing system options and managing user accounts. Guides, saves and assigns tasks to the users.
- EDITOR-IN-CHIEF** → The person who manages all the article review process. In cooperation with the journal manager, assigns tasks to the section editors for reviewing the submitted articles. Tracks the reviewing process and makes the final decision for publication taking the whole process into account.
- SECTION EDITOR** → The submitted manuscript is sent to the section editor, considering the field of study. Responsible for assigning referees, reviewing and corrections. Not authorized to make the final decision regarding the publication of the article.
- REFEREE** → The person assigned by the section editor to review the article submission in their own field of study.
- AUTHOR** → The person submitting articles for publication by uploading their papers to journal system to the reviewing processes.